

**Proposition O Citizens Oversight Advisory Committee (COAC)
Meeting Minutes
Monday, July 20, 2020
2:00 P.M.**

Committee Members

Adi Liberman (Chair)	Craig Perkins
Miguel Luna	Francine Diamond
Cynthia McClain-Hill	

City Staff

David Hirano [City Administrative Officer (CAO)]
Salyna Cun (CAO)
Rafael Prieto [Chief Legislative Analyst (CLA)]
Laurie Rittenberg (City Attorney)
Ken Redd [Bureau of Engineering (BOE)]
Christopher Johnson (BOE)
Shahram Kharaghani [Bureau of Sanitation (LASAN)]

Bold indicates members or staff present.

Note: The minutes below follow the order in which the meeting's agenda items were discussed.
 Quorum was achieved and meeting called to order at 2:09 pm.

1. **(Item #9)** General Public Comment

No public comment.

2. **(Item #5)** Discussion: Taylor Yard G2 Water Quality Improvements Project

Gordon Haines (LASAN) gave an overview of the proposed Taylor Yard G2 Water Quality Improvements Project. This project will capture and treat stormwater from a 4,297 acre watershed drainage area. This project will achieve multiple benefits, including improving water quality, habitat restoration and TMDL compliance. The estimated total project cost is \$16.4 million. LASAN is partnering with Engineering, MRCA, and the Department of Recreation and Parks on this project. The project scope includes two GSI systems consisting of a pre-treatment BMP and bioretention BMP. Staff reported that the annual stormwater capture is 133 acre-feet and reported on the wet and dry weather pollutant load reduction amounts. The project will take about 36 months from planning to completion of construction. The two funding sources for this project include a MRCA grant of \$4.0 million and Prop O funding of \$12.4 million that was previously approved for the Taylor Yard G2 land acquisition project. Staff reported that LASAN has submitted a funding application for the State's Proposition 1 Storm Water Program Grant and if awarded, the \$10.0 million in grant funds will offset the Proposition O contribution.

LASAN staff responded to inquiries raised by COAC members regarding the viability of the project, low efficiency rate, and TMDL compliance.

No action taken, item for discussion only.

3. **(Item #6)** Proposition O Master Schedule Update for 2020-21

Christopher Johnson (BOE) reported on the 2020-21 Master Schedule Update, which includes seven projects with modified schedules and the close-out of one project.

- Albion Riverside Park – BOE recommended that the post-construction phase be extended by 10 months to allow for Board of Public Works acceptance of the project;
- Temescal Canyon Stormwater Phase II – BOE recommended that the post-construction phase be extended by 12 months to allow for completion of as-built drawings;
- Penmar Water Quality Improvement Phase II – BOE reported that the report should be revised to recommend that the post-construction phase, instead of construction phase, be extended by 12 months.
- Aliso Creek – Limekiln Creek Project – BOE recommended that the design phase be extended by 12 months, which will extend the other project phases. BOE reported that the terms of the MOU and land use agreement are still being negotiated;
- Rory M. Shaw Wetlands Project – BOE recommended that the design phase be extended by four months, ending September 2020. This will also extend the other project phases.
- Vermont Stormwater Capture Project – BOE recommended that the post-construction phase be extended by 12 months to allow for Board of Public Works acceptance of the project. This project is split into Phase I and Phase II to align with the grant.
- Westwood Neighborhood Greenway Project – BOE recommended that the construction phase be extended by six months to allow the contractor to complete its contractual services.

ACTION: motion to approve as amended to reflect an extension in the post-construction phase for the Penmar Water Quality Improvement Phase II project and second

4. **(Item #7)** Discussion and Possible Action: Proposition O Staffing Appropriation for 2020-21

Chris Johnson (BOE) reported that an appropriation of up to \$4,707,850 is recommended for Prop O staffing costs for the Bureaus of Contract Administration, Engineering and Sanitation to continue to support the Prop O Program in 2020-21.

Adi Liberman inquired whether the Prop O Program could set aside funding for a Prop O Program Report that discusses the overall program, the Prop O projects and water-quality data. CAO staff reported that the Bureaus of Engineering and Sanitation may already have this information and that it is a matter of compiling the information and making that information accessible for the members and the public. CLA staff recommended that the CAO to report back on using Prop O funds for this purpose and a plan on completing the report, subject to Prop O funding eligibility.

ACTION: motion to have CAO to report back with a plan on developing a Prop O Program Report and identifying funds to help with this effort and second, unanimous approval of report recommendations.

5. **(Item #8)** Discussion and Possible Action: Proposition O Arbitrage Budget Adjustment

Chris Johnson (BOE) recommended a decrease in Arbitrage appropriation by \$1,992,660, from \$2 million to \$7,340.

ACTION: motion and second, unanimous approval of report recommendations.

6. (Item #3) Discussion: City Administrative Officer (CAO)/Chief Legislative Analyst (CLA)/Citizens Oversight Advisory Committee (COAC) representative update on Proposition O (Prop O) issues and Administrative Oversight Committee (AOC) meetings

Salyna Cun (CAO) reported that since the last COAC meeting that was held in November 2019, the AOC met once during a Special Meeting in December to hear on items that were heard by COAC. These items included the 2019-20 Prop O Master Schedule Update; 2019-20 Prop O Staffing Appropriation Report; and a funding request for the Penmar Water Quality Improvement Project – Phase III (Penmar). CAO staff also reported that the AOC approved the Master Schedule Update, the staffing appropriation, and Prop O funding for the Penmar Project, with design to be funded by old bond proceeds and construction to be funded by new bond proceeds. These items will go to Council for approval at a future date.

No action taken, item for discussion only.

7. (Item #4) Discussion: Proposition O Program Report

Christopher Johnson (BOE) reported that the project updates were provided earlier as part of the Master Schedule Update. Chris also provided the following project updates:

- Vermont – Phase I was completed in July 2019; Phase II is on schedule and will be completed in February 2021;
- Westwood – 65 percent complete and is on schedule; and,
- Argo Drain – 65 percent complete and is on schedule.

No action taken, item for discussion only.

8. (Item #1) Discussion: Approval of the Minutes from prior meeting on November 18, 2019

ACTION: motion and second, unanimous approval.

The meeting was adjourned at 3:06 p.m.